

Dauphin Provincial Court

Telephone Appearance Request Sheet

If counsel outside the judicial center is unable to attend personally and wish to attend via telephone he/she is to contact the Trial Coordinator or Clerk of Court well in advance of the hearing date to obtain permission from the presiding Provincial Judge. The request is to contain the following information:

Criminal

- name of counsel: _____
- accused name: _____

Family/Child Protection

- title of proceedings: _____
- file number: _____
- name of counsel: _____

Below Portion Must be Completed

- hearing date: _____
- type of hearing (i.e. pre-trial sentencing, application for judicial interim release);

- whether hearing will proceed by consent (i.e. joint recommendation on sentencing or consent judicial interim release) or whether it will be contested;

- estimated length of time required; _____
- land telephone line number (cell phone not permitted): **204-**_____

The Court will attempt to accommodate a set time to have matter heard however when this is not possible it is counsel's responsibility to be available when the Court calls.

Return Completed Form by Fax or Email to:

DauphinCourtOffice@gov.mb.ca

FAX: 204-622-2099

received

APPROVED

REJECTED

By Judge _____