

PROVINCIAL COURT

BETWEEN:

HER MAJESTY THE QUEEN

(applicant or respondent)

-and-

(applicant or respondent)

AFFIDAVIT OF SERVICE

*(set out name and address, phone number,
fax number and/or e-mail address if applicable)*

PROVINCIAL COURT

BETWEEN:

HER MAJESTY THE QUEEN

(applicant or respondent)

-and-

(applicant or respondent)

AFFIDAVIT OF SERVICE

I, _____ (full name of deponent), of the _____ (City, Town, etc.) of _____, in the Province of Manitoba, (set out the deponent's capacity), _____

MAKE OATH AND SAY (or AFFIRM):

[Identify manner and proof of service by checking the relevant box and completing the accompanying portion of the affidavit]

Personal Service:

1. On _____ (date), at _____ (time), I served _____ (identify person served), with the _____ (identify document(s) served) by leaving a copy with him (or her) at _____ (address where service was made).

2. I was able to identify the person by means of _____ (state the means by which the person's identity was ascertained).

Personal Service on a corporation or counsel for a corporation:

1. On _____ (date), at _____ (time), I served _____ (identify corporation served) with the _____ (identify document(s) served) by leaving a copy of the document(s) with _____ (identify person by name and title) at _____ (address at which service was made).

2. I was able to identify the person by means of _____ (state the means by which the person's identity was ascertained).

Service by registered mail:

1. On _____ (date), I sent a copy of the _____ (identify documents served) to _____ (identify person served) by registered mail with Canada Post Corporation item # _____ attached to the envelope.

2. Attached is the confirmation of delivery receipt obtained from Canada Post Corporation for item # _____ showing the envelope was delivered to _____ (identify person served) on _____ (date of receipt).

3. The item # on the confirmation of delivery receipt is identical to the item number on the registered mail receipt obtained from Canada Post Corporation for the envelope sent to _____ (address where mail was delivered).

Service by certified mail:

1. On _____ (date), I sent to _____ (identify person served) by certified mail a copy of the _____ (identify documents served).

2. I received the attached receipt card from Canada Post Corporation which indicates the documents were received on _____ (date) and which bears a signature that purports to be the signature of _____ (identify person).

Service by fax:

1. I served _____ (identify person served) with the _____ (identify documents served) by sending a copy by fax to _____ (fax number) on _____ (date) to _____ (name of person served).

2. I received the attached fax confirmation sheet on _____ (date) at _____ (time).

Service by e-mail:

1. I served _____ (identify person served) with the _____ (identify documents served) by sending a copy by e-mail on _____ (date) to _____ (name of person served and e-mail address).

2. On _____ (date), I received the attached e-mail constituting an acceptance of service by e-mail.

SWORN (or affirmed) before me at the (City, Town,)
etc.) of _____ in the Province etc.) of
_____ on _____ (date).)

Commissioner for Oaths, Barrister and Solicitor, or Notary Public.)

(deponent's signature)

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